

# Are You a Champion for Equity?

If so, the Winthrop Rockefeller Foundation is looking for a new team member!



Are you a purpose-driven professional with an entrepreneurial spirit, strong advocacy skills and a commitment to help build an Arkansas where hard work works for all? Are you organized, thoughtful and a lifelong learner? If so, we would be delighted to have you join us in our relentless pursuit of equity for all Arkansans.

## Program Associate

The Program Associate at the Winthrop Rockefeller Foundation supports the strategic actions of and reports to our Equity Officers. The Program Associate is responsible for the administrative details related to the organization's ongoing programmatic activities, grantmaking, communications, research, and organizing partner convenings. Successful Program Associates are able to successfully operate in a fluid environment, have great prioritization and time management skills, high social emotional intelligence and strong desire to help build a thriving and prosperous Arkansas.

### What you'll do

- **Relationship building:** build excellent relationships with all grantee partners and foundation consultants and colleagues.

- **Research:** conduct research on current issues in philanthropy
- **Communication:** develop and disseminate strategic communications, as well as materials for board meetings and communications to stakeholders.
- **Grants Management:** support partner relationships and proposal development, as well as oversee the life cycle of approved grants.

### The Perks

Salary for this role is \$60,000-\$70,000. We offer health insurance subsidized by WRF, either in whole or half, depending on coverage level. We also cover the entire cost of dental and vision insurance for you and your family. We offer retirement (with both a contribution and match from WRF), flexible spending and disability plans. We understand the importance of supporting the whole person, not just the employee, so we also provide our team members generous sick leave, vacation time and sabbatical benefits.

Read the [Full Job Description](#) and [Apply Here](#)